
ENGINEERING AND APPLIED SCIENCE JOINT HEALTH AND
SAFETY COMMITTEE

MINUTES

Wednesday July 19, 2017
10:30 am to 12:00 pm
Beamish Munro Hall, Room 310

Present:  L. O’Malley (Management Co-Chair), D. Langham (Director, EH&S), S. Stilson, A. Tsimiklis, J. Archibald, J. Brown, C. Cochrane, S. Hunt, S. Smith and J. Mckay

Regrets:  H. Bokharighehi, G. Whan, K. Sedore (Worker Co-Chair), W. Badger, L. Steele

1. The meeting was called to order by L. O’Malley.

Lynn introduced and welcomed John McKay.

Eye wash survey and Fire alarm were added to the agenda under New Business

2. The minutes of April 19, 2017 were reviewed.

Motioned by J. Brown to adopt the minutes. Seconded by C. Cochrane. Motion carried.

3. Injury/Incident Reports

No incidents or reports were noted and this was confirmed by D Langham.

4. Workplace Inspection Reports

   a. Explosive Lab, Mining Engineering May 5, 2017. The inspection was submitted and went very well. Only one item and it was signed off and completed.

   b. Goodwin/Jackson Hall, Mining Engineering June 14, 2017. Report has yet to be submitted. W. Badger sent an email confirming there were no major issues and that she was waiting for one person to get back to her. She will submit report once she was back from holidays. C. Cochrane discussed the concern that was noted of eating in the lab where soldering is happening. D. Langham confirmed this is not allowed. Once the report is handed in, an email will be sent out to the department confirming that no food is permitted in areas where soldering is taking place.

   c. Dupuis Hall, Chemical Engineering June 21, 2017. The inspection report was submitted with all items signed off. The main and on-going concern was that students are not wearing their safety glasses in laboratories. It was discussed ‘why’ this is on-going problem. One reason is when students are working on computers they do not wear their safety glasses. The idea of making a ‘Safety Glasses Free Zone’ was discussed to allow students a safe place to do computer work.
without having to wear safety glasses. Another possible solution discussed was to have consequences for not wearing safety glasses in laboratories. L. O’Malley and K. Sedore will discuss this further and work on finding a workable solution for all.

5. Old Business

a. Beamish Munro Metal Structure - update
   D. Langham was able to confirm that he has found a template for a warning sign. He is working on finding a reasonable size so it can be posted.

b. 2017-2018 Inspection Sign-up sheet
   The inspection for the Energy Lab and RMTL scheduled for July 19 was cancelled because there was no ‘worker’ present and will be rescheduled. L. O’Malley mentioned to J. Mckay as a new member he could join in on any of the upcoming inspections so he gets a feel for it and also suggested that he sign up for any that still have availability.

c. Energy Lab Update – G Whan (Renovations, Safety Officer, PHA)
   No update was available at this time as G. Whan was unable to attend this meeting. The committee will hear from her at the next meeting.

d. Committee Membership - Update
   There is one vacancy (USW member) currently on the committee. J. Archibald confirmed he will stay on the committee. A. Tsimiklis confirmed this is her last meeting, which leaves a PSAC901 vacancy.

e. ILC Competitive Team Space
   The committee had a lengthy discussion regarding this specific inspection area. There were three topics of concern: 1) there is always a change of people (students) using the area; 2) who should oversee this area; 3) housekeeping safety. S. Smith will speak with the Dean regarding having faculty advisors more involved. S. Smith will also look into what other universities are doing that have similar competitive teams. The idea of more inspections was brought up, however, it was felt that because there is ‘no person’ in place to take on the responsibility this would not solve the problem. S. Smith mentioned there are a few things being discussed and the co-chairs and S. Simon will discuss with Dean Deluzio.

6. New Business

a. Fire Alarm July 13th
   Due to construction on Union and Division streets, the fire truck response time was 10 minutes which was very concerning had this been a real fire. D. Langham will speak with James Dick, Queen’s Fire Coordinator, to contact Kingston Fire Department.

b. Eyewash Survey
   D. Langham explained the purpose of the eyewash survey is to catalogue the type/style of eyewash stations, identify location, properly labeled and if testing is being conducted regularly.

7. **Next Meeting** – To be held on Wednesday October 18, 2017 from 10:30-12:00 – BMH HALL Room 310.

8. **Meeting adjourned at 11:35 a.m.**
   
   *S. Hunt motioned to adjourn. Seconded by A. Tsimiklis.*

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**L. O’Malley, Management Co-Chair**

**K. Sedore, Worker Co-Chair**

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**Nov. 3/17**

**Nov. 3/17**

Date

Date