Residence Joint Health and Safety Committee Minutes
January 18, 2018


Standing Items:

Review Minutes of December 14, 2017

- The minutes of December 14, 2017 were approved.

Review Accident/Incident Reports – B Wowk

- B Wowk updated the committee on two of the accident/incident reports noted in the December meeting. The employee that slipped and fell in MacCorry did sustain a more serious injury than reported, however, this building does not fall under residences and we cannot take corrective action.
- The employee that slipped and fell outside after a snowfall broke their hand, this was originally reported as a non-injury incident. The full report has not yet been received and will be brought forward to the next meeting.

New Business:

Building Inspections – B Wowk

- All building inspections are up to date for the 2017 year.
- The committee discussed assigning members to a specific building for 2018.
- A schedule was agreed upon for January 24th:
  - T Bauml and R Byrom will inspect Chown.
  - N MacKay and H Alberry will inspect Morris.
  - G Boyce and A Laranjeira will inspect McNeill.
- B Wowk suggested instead of planning the inspection schedule for the year and then cancelling and rescheduling that the committee reviews it at each meeting for the following month, choosing what buildings to inspect and assigning members.
- The committee members were in agreement.
- M Hamilton will attach the inspection template to each meeting.

Health and Safety Boards

- The Health and Safety board at Gord Brock requires an updated H&S members list, all other boards are up to date and include a list of certified First Aiders.
Eye Wash Stations

- All eye wash stations are now installed.

New Chemical Dispensers

- G Boyce clarified that Community Housing was to have new back flow preventers installed and not new chemical dispensers, he added that the back flow preventers have been put in with the exception of An Clachan building 16 and 9.

Training:

- Available training has not yet been posted on the EH&S website.

Other

- B Wowk met with J Pollard (Engineer) in December regarding the decimal levels on the fire alarms. The alarms were tested and found to be within the allowable parameters. The code states that within a residential residence space the decimal level needs to be below 100 but above 75, all offices came in at mid-90’s. Watson Hall, for example, can be as low as 65 because they are not a residence setting. There will be follow up to this to see if our classification can be changed as there are no living spaces in our offices.
- B Wowk queried if anyone had any feedback regarding suspicious substances on campus.
- A. Laranjeira responded that some staff were interested in having naloxone kits made available to them with adequate information (training) on how to use it.
- B Wow will follow-up with D Langham (EH&S).
- N MacKay stated the First Aid kits are close to ready and being placed in each break room. She added that she should have an up to date list for members at the next meeting that includes where the kits are and the room numbers.

Meeting Adjourned.
Date of Next Meeting: February 15, 2018