Faculty of Health Sciences  
Joint Health and Safety Committee (JHSC)  
Minutes of Meeting  
Held Wednesday, March 21, 2018 at 1:30 p.m.

Attendees:  
Jordan Babando  PSAC (TA's)  
Laura Bark  Animal Care Services  CUPE 254  
Ken Jarrell  DBMS  QUFA  
Dan Langham  EH&S  
Anita Lister  DBMS  MGMT  
Melissa McIlroy  School of Medicine  MGMT  
Joan Tremblay  Animal Care Services  MGMT

Co-Chair:  
John Singleton  Cancer Research Labs  MGMT  
Rick Hunt  DBMS  USW

Regrets:  
Anne Biggar  CCTG  Non-Union Worker  
Lindsay Cameron  School of Nursing  MGMT  
Lisa McKee  School of Rehab Therapy  MGMT

Copy to:  
Safety Officers, Faculty of Health Sciences  
Department Heads

John Singleton (Co-Chair) called the meeting to order at 1:30 p.m.

1. **Approval of Agenda**  
   It was moved by A. Lister that the agenda be approved as circulated.  
   Carried

2. **Approval of Minutes**  
The minutes of January 17, 2018 were approved by M. McIlroy and seconded by J. Tremblay.

3. **New Business**

   3.1 Incident Reports

   The Secretary reported that there was one incident report. A Research Assistant in the Department of Medicine was replacing a gas cylinder when she lost control of the cylinder and she fell beside it. She pinched her fingers. When she got up she felt dizzy and sat down on a chair but fainted. When she awoke her head was bleeding. She was seen at KGH monitored and received sutures for laceration. No lost time.

   3.2 Inspection Reports.

   Inspection reports were read on SOM level 1, 2 and 4, 18 Barrie St., 20 Barrie St., 80 Barrie St., Botterell Level 2, 4, 5 and 6. All issues and recommendations were read.

   All responses were sent to EH&S for their files.
4. **Report from EH&S (Langham)**

Dan informed the Committee that the revamped Environmental Health and Safety website is now live. A significant change is that it now follows the Queen's format. The main URL is the same but if anyone is linking to a form or a page it would be a good idea to check the links as they may have changed. The Joint Health and Safety Committees have a revamped page to make it a little bit more user friendly. There is a table format now so that you can go directly to the committee and then have access to the membership and minutes all in one area. Only the last two copies of minutes will be posted.

The waste disposal tab is slightly different in terms of how you request hazardous waste removal. Everything used to be on a single form. If you have multiple containers you are now asked to attach a sheet to the form.

We have a new contractor for biohazard medical waste. In the past we used Stericycle and now we use Daniels. An audit process showed us ways to reduce costs and also allow us to be more environmentally friendly.

Committee memberships have been reviewed over the last week or so and our committee is in good shape we are only missing 2 people.

5. **Other Business**

It was discussed that missing ceiling tiles are a fire hazard. A. Lister mentioned that there are many ceiling tiles missing in many locations in Botterell Hall. Many requests went to PPS. Dan will look into this matter. The situation could be that there is only one person that looks after this or it could be that this area has been missed.

The meeting was adjourned at 2:00 p.m.

**OUR NEXT MEETING WILL BE** May 16 at 1:30 p.m.  A319 Botterell Hall

Minutes approved by:

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Co-Chair R. Hunt  
Co-Chair J. Singleton