

Arts and Science Joint Health and Safety Committee
Minutes from Meeting
October 1, 2018

Those in attendance: J. Belinger, H. Drouillard, C. O'Brien, T. O'Reilly, D. Reid, M. Halzschuh Sator, J. Stroud, H. Woermke.

Regrets: T. Bradshaw, D. Carlson, P. Hauschildt, R. Jansen-Van Vuuren, D. Langham, C. McCracken, Y. Paudel.

1. Call to Order

The meeting was called to order at 1:37 pm by Co-Chair T. O'Reilly.

Co-Chair T. O'Reilly welcomed new management member Heather Woermke, who is replacing Steve Tanner to the Committee and introductions were made.

2. Approval of Agenda

The Agenda was approved as circulated.

3. Approval of Minutes from May 15, 2018

The Minutes of May 15, 2018 were approved as circulated.

4. Business arising from the Minutes

Samples that FEAS has implemented when doing their workplace inspections to be provided by D. Langham. This information will be provided to the Committee at a subsequent meeting.

Certification Training – Part Two: confirmed dates for this training is October 23-24, 2018. Contact EH&S for further information.

5. Co-Chair's Report

Co-Chair T. O'Reilly had nothing to report.

Co-Chair H. Woermke had nothing to report.

6. Report from Director, Environmental Health and Safety

D. Langham sent regrets to this meeting.

7. Report of Injury

a) M. Boutilier (Chemistry)

EH&S will follow up with PPS to ensure that the manhole cover has been repaired.

b) P. Novoseltseva (Chemistry)

General discussion ensued. These items were circulated for information only.

8. Inspection Schedule

This was circulated for information only.

The Committee was reminded that there are a number of units/buildings that have not been inspected in sometime. These inspections should take priority and a call for management reps to attend the inspections will follow directly from the employee rep doing the inspection.

An additional column will be added to the inspection schedule that will indicate that departmental response(s) have been received.

9. Inspection Reports

- a. Agnes Etherington Art Centre
- b. Biology and Environmental Studies
- c. Chemistry
- d. Geography and Planning
- e. Mathematics and Statistics
- f. Languages, Literatures and Cultures

General discussion ensued over these inspection reports.

10. Meeting Schedule

Committee Secretary will schedule the 2018-19 meetings for December, February, April and June.

11. Other Business

Future agenda and discussion items:

- a. Smoking on campus
- b. Repeat or recurring issues on inspections. What does a department/unit do if a faculty member does not clean up their office/lab space? Who calls the Fire Marshall and/or the Ministry of Labour?

12. Adjournment

The meeting was adjourned at 2:08 pm.