

**ATHLETICS & RECREATION
JOINT HEALTH AND SAFETY COMMITTEE
MEETING MINUTES**

Monday March 26, 2018

Members Present: David Swinton, Greg McAuley, Chris Scovill, Erica McPherson, Allison Bailey, Duane Parliament

Absent:

1. Acceptance of agenda: Accepted
2. Acceptance of minutes of last meeting: January 10, 2018 - Accepted
3. Business Arising from previous minutes—N/A
4. Monthly Incident Report—None to report
5. Building Inspection Update—G. McAuley and E. McPherson will be doing the building inspection on March 27th. A. Bailey will email the department to make everyone aware.
6. New Business:
 - a) AED at Customer Service and outside washrooms at Richardson Stadium
Relocated the one from QShop to the inside vestibule outside of the washrooms of Richardson. Relocated the one from the west building (north end) to the west building outside the public washrooms. Facilities will relocated the AED's once the stadium opens in the spring.
 - b) Joint Health & Safety Committee membership—discussion on the make-up of the committee. Kennedy Kay will be doing training so she can become a certified JH&S committee member and will take Dave Swinton (USW 2010) place at the next meeting.
 - c) Sharps being inappropriately disposed of—it was brought to the attention of the facilities staff that sharps have been found in change rooms in the ARC. EH&S and PPS will be installing sharps collection containers in a number of buildings across campus.

d) Ladder training—just a reminder with upcoming onboarding of new staff, if needed, anyone using a sliding, fixed and portable ladder (extension, single, mobile) require ladder training. The ladder safety training video has been request from EH&S. Following the video, employees must complete the quiz on the EH&S website. Supervisors should be keeping track of staff that have finished the training.