

**ATHLETICS & RECREATION
JOINT HEALTH AND SAFETY COMMITTEE
MEETING MINUTES**

Thursday, March 28th, 2019

Members Present: Allison Bailey, Chris Scovill, Erica McPherson, Duane Parliament, Kennedy Kay

Members Absent: Greg McAuley, Ryan Bennett

1. Acceptance of agenda: Accepted 11:45am
2. Acceptance of minutes of last meeting: December 13th/18 - Accepted
3. Business Arising from previous minutes
 - a) Kennedy determined of building inspections re: stadium

“The designated worker member must inspect the workplace at least once a month. If it is not practical to inspect the entire workplace every month, the member designated shall inspect the physical condition of at least a part of the workplace every month, with the entire workplace being inspected within the year, according to a schedule established by the JHSC”
 - b) Kennedy posted Safety Data sheets for public outside storage spaces for below chemicals:
 - Oxygen in Therapy room
 - Chlorine, Muriatic acid, pulsar plus briquettes in Pool Mechanical room
 - Laundry detergent, speedball, and percept storage in laundry room

Monthly Incident Report— None to report

Building Inspection Update—Dave Swinton inspects building on a monthly basis in Greg McAuleys Absence. Going forward, Kennedy (worker) and Duane (Employer) will be inspecting one work area per month, and all areas per year.

New Business:

1. *Lisa Eyles inquired about Risk Management committee – Kennedy referred her to Jeff to discuss whether he would like to create committee/involve JHSC.*

2. *Kennedy will purchase a first aid kit for Mitchell Hall Qservice Desk.*
3. *Kennedy will be leaving the First Aid Kit (left from Beechgrove gym) to Level 1 Customer Service at ARC North.*
4. *Going forward Kennedy will be posting JHSC minutes on each safety board and submitting to safety@queensu.ca*
5. *Allison will speak with Leslie to determine new management member for JHSC*
6. *Allison will reach out to Dan to find who should be inspecting McArthur athletic spaces/Mac Brown athletic spaces*
7. *Kennedy has scheduled meeting for remainder of the year*
8. *Next meeting will discuss WHAT is inspected during facilities inspection.*

Next meeting: June 27, 2019

Following meetings: September 26, 2019

December 12th, 2019

Meeting adjourned 12:28pm