

**ENGINEERING AND APPLIED SCIENCE JOINT HEALTH AND
SAFETY COMMITTEE**

MINUTES

Wednesday April 18, 2018

10:30 am to 12:00 pm

Beamish Munro Hall, Room 310

Present: K. Sedore (Worker Chair), J. McKay (Management Co-Chair), D. Langham (Director, EH&S), S. Stilson, L. Steele, T. Li, S. Hunt, D. Bucevac, S. Smith, W. Badger, A. Walker, E. Tremblay, , G. Whan and J. Brown

Regrets: J. Archibald

1. The meeting was called to order by K. Sedore.

K. Sedore introduced and welcomed A. Walker and E. Tremblay to the Committee.

2. The minutes of January 17, 2018 were reviewed.

Motioned by J. McKay to adopt the minutes. Seconded by D. Bucevac. Motion carried.

3. **Management Co-Chair Vote**

Lynn O'Malley has officially step down as Co-Chair. John McKay was nominated and unanimously vote in.

4. **Injury/Incident Reports**

- a. **Incident Report: Mechanical & Materials - January 28, 2018** Employee was transporting a needle to a sharps container when needle portion broke off and pierced the employee's left hand. D. Langham confirmed that procedure would be looked at and if any steps were needed to be taken to further safety they would be addressed.
- b. **Incident Report: Chemical Engineering – February 28, 2018** The proper gloves were not readily available so 'usual gloves' worn which resulted in skin irritation. K. Sedore brought this up at the Monthly Departmental meeting for Chemical Engineering and stressed that proper protect equipment is always to be worn.
- c. **Incident Report: Civil Engineering – March 7, 2018** Employee noticed back pain on March 7, 2018 and it gradually got worse throughout the day however there was no specific incident at work that caused the pain. Light duties were assigned. When pain persisted into following day employee sought out medical attention. The diagnoses was a pinched nerve and employee lost 2 days of work.
- d. **Incident Report: Mechanical & Materials – March 14, 2018** Employee was using a fixed grinder when grit entered his eye even though he was wearing safety glasses. J. McKay

spoke that wearing a face shield would offer better protection and that perhaps the face shield could be readily available beside the grinder for easy access.

- e. **Incident Report: Mining – March 22, 2018** Employee was machining a piece of metal and safety glasses were worn however a piece of metal was ejected and struck employee on the chin and right cheek. W. Badger spoke of this incident and confirmed that special face shields were ordered to prevent this from happening again and she would like to see this kind of work completed by specialist going forward.

5. Workplace Inspection Reports

- a. **Energy Lab (Combustion Lab), Mechanical Engineering July 19, 2017.** This inspection was cancelled and after many attempts still has not been rescheduled for completion. Co-chairs will speak with Mechanical Engineering's Safety Officer to confirm a date.
- b. **McLaughlin Hall, Mechanical Engineering January 3, 2017.** Many items on this inspection were that the cabinets were not secured. G. Whan spoke to this inspection and asked D. Langham for further clarification regarding this because many of the new cabinets have counter balance and she questioned whether they needed to be secured to a fixed wall. D. Langham spoke to this and said that other facts need to be taken into consideration regarding the height and width of the cabinet.
- c. **BioScience, Chemical Engineering February 7, 2018.** No concerns with this inspection. J. Brown asked that all Safety Inspectors have access to proper safety glasses when completing the inspections. Safety glasses will be provided for all members who do not have a pair.
- d. **Nicol Hall, Chemical Engineering February 7, 2018.** Three legged stools have been removed and new stools are on order for the lab.
- e. **ILC Competitive Team Areas, Beamish Munro Hall March 7, 2018.** S. Smith confirmed the inspection report would be submitted soon, therefore it will be discussed at the next meeting.

6. Old Business

- a. **Beamish Munro Metal Structure - update**
S. Smith confirmed that once the nicer weather gets here the sign will be posted.
- b. **2018-2019 Inspection Sign-up sheet**
Inspection schedule for 2018-2019 was sent out to committee to sign up for 3 or 4 inspections. S. Stilson thanked all who had signed up and reminded those who have not to please do so as soon as possible.
- c. **Coastal Lab and GeoEng Lab, Civil Engineering September 13, 2017.** The inspection reports were re-submitted and L. Rhymer was able to sign off on many items. It was noted that additional training would be useful and J. McKay offered to be a resource for this.
- d. **Committee Membership - Update**
There are two vacancies currently on the committee. D. Langham confirmed that they are working on filling these vacancies.

Both Stephen Hunt and Dusan Bucevac are stepping down effective immediately. K. Sedore thanked them both for all they have done to support the committee.

7. New Business

a. Designated Substance Assessment of Arsenic

K. Sedore looked very closely at the procedure and noted a few of the steps that are being taken such as transporting in small containers, signage is up and notifying everyone that there is Arsenic in the lab.

b. New Environmental Health and Safety Website

D. Langham spoke regarding the launch of the resigned Health and Safety website

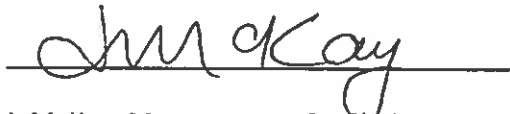
c. Certification

Email will be sent out soon regarding the opportunity to become a Certified member of the FEAS Joint Health & Safety Committee.

8. Next Meeting – To be held on Wednesday July 18, 2018 from 10:30-12:00 – BMH HALL Room 310.

9. Meeting adjourned at 11:20 a.m.

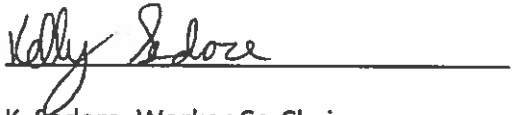
S. Hunt motioned to adjourn. Seconded by G. Whan.



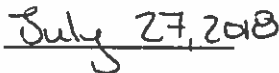
J. McKay, Management Co-Chair



Date



K. Sedore, Worker Co-Chair



Date