

**QUEEN'S UNIVERSITY LIBRARY
JOINT HEALTH AND SAFETY COMMITTEE
Minutes of Meeting
December 13, 2017
Stauffer Library, Room 309**

Present:

Dianne Conner (CUPE 1302) Chair, Kathy Christmas, Rosarie Coughlan (QUFA), Mary Burns (CUPE 1302), Nancy Petri (Safety Officer/LM), Shannon Tureski (LM)

1. Approval of Agenda

The agenda was approved as circulated.

2. Approval of Minutes of Meeting

The minutes of meeting of October 25th, 2017 were approved as circulated.

3. Business Arising

Work on the chillers in Stauffer is complete and the temperatures seem to be more level and comfortable now.

4. Other/New Business

- Discussion took place with respect to staff coming to work with colds etc. It was determined that it is ultimately a personal decision for each employee to make on their own.

5. Safety Officer's Report

N. Petri reported one no lost time incident.

6. Report from Members

M. Burns and R. Coughlan will conduct the last of their inspections this month.

N. Petri had nothing to report

S. Tureski had nothing to report.

K. Christmas had nothing to report.

The next meeting will be held the end of January, the date yet to be confirmed. S. Tureski will chair and M. Burns will be the secretary.



D. Conner, Chair


S. Tureski, Co-chair

