

	<p>provided to clinic staff in the past but Vicky feels that something more permanent and ongoing, especially for new staff, is warranted. There was agreement that this would be helpful and appropriate given our setting. Vicky is currently investigating a couple of potential options for ongoing training and will update this committee at the next meeting.</p> <ul style="list-style-type: none"> • DMF Policies relating to Occupational Health and Safety <p>Vicky reviewed the list of departmental and QFHT policies that directly relate to health and safety. We reviewed where the policies are located and how to access them electronically. Vicky noted that all of our infection control policies would be part of an inspection by the Ministry of Labour should that happen.</p>	V. Garrah		
4.	<p>Other/Additions</p> <p>Vicky notified the committee that work is being done to put in place an EMR alert in the demographics that would flag patients who have a history of being aggressive or disruptive. This initiative is meant as a means to augment other safety processes in place that will serve to better protect staff against violence in the workplace. Vicky will update the committee as work continues with our service provider and IT staff.</p> <p>Vicky provided a year to date graph of incident reports over the past five years. We discussed areas of improvement and the fact that staff seem to be more comfortable with completing incident reports. Vicky encouraged members to reiterate to colleagues that incident reporting is a very useful tool in assisting to make positive changes within the Department and to assist with developing policy to enhance safety.</p>			

5.	Adjournment Date of Next Meeting: TBA			