Residence Joint Health and Safety Committee Minutes
September 20, 2018

Attendance: A. Laranjeira (Co-chair), B. Wowk (Co-chair), T. Bauml, G. Boyce, R. Byrom, R. Dusharm, N MacKay, M. Hamilton (note taker)

Standing Items:

Review Minutes of June 7, 2018

- The minutes of June 7, 2018 were approved.

Review Accident/Incident Reports – A. Laranjeira

- A. Laranjeira gave the following incident reports:
  - An employee reported sore shoulders, however, he was unsure if this was from work or the gym. One day was lost from work.
  - An employee cut his leg when a board with nail(s) fell on him, he did not feel it was bad enough to seek medical attention, however, later that night he did go to hospital and received one stitch to the area. He returned to work the next day.
  - B Wowk added that they reminded staff to report any incident regardless of how small they feel it is. She continued that this is the difference between an incident report and WSIB report and they are looking to highlight this as part of the casual onboarding for next year and to reiterate that this is non-disciplinary and is for corrective action purposes.
  - An employee stated that his eye had been slightly irritated in the morning and got progressively worse as the day went on. He could not identify a cause for the irritation. No time was lost from work.
  - An employee was carrying a garbage bag and cut her leg on a piece of broken glass. No time was lost from work. Corrective action is to carry the garbage away from your body.
  - An employee was lowering a wardrobe onto a cart and felt some discomfort. The discomfort stopped and he decided to see a doctor after work. One day was lost from work.
  - An employee tripped on a floor mullion and fell on her left shoulder. She went to the hospital and is currently off work. Corrective action was to return the posts to the door and remove on a as required basis and to implement more preventative measures such as improvement with signage.

New Business:

Building Inspections – B Wowk
• Building inspections completed: Leonard and Leonard Dining Hall, Smith and Brant.
• The committee discussed and agreed to the following inspection schedule:
  • Vehicles, Greg and Nikki on Sept. 26th (tentative)
  • John Orr Tower, Reg and Trent on Sept. 28th.
  • Harkness, Rob and Amelia on Sept. 25th.
• B Wowk reminded the committee members to submit their reports immediately after an inspection to FCC and mark them with H&S, this flags them as a H&S potential life safety matter and also alerts the trades that it is a H&S matter, expediting the work.
• B Wowk reminded the committee members to have the inspection template posted on each H&S board.
• For the next meeting, whoever is doing the inspection can share the inspection (results) with this committee and as a group acknowledge who has posted what, where, when and why ensuring the committee is as compliant as possible.
• It is important to keep the H&S boards up to date as some people may look to the boards for information.

**Training**

• N MacKay stated that WHMIS courses are being offered on October 11th and November 9th.
• B Wowk added that there are different Mental Health Workshops being offered and this information can be posted on the H&S boards. She will also email the information to everyone within the portfolio.

**Gordon Brockington**

• B Wowk stated that over 350 bubbles appearing on the walls in Gord Brock were abated and repaired the end of August, since that time there are approximately 110-120 new wall bubbles appearing. She added:
  • Pinchin Environment and Interprovincial were contacted to test the walls for asbestos. The sampling in stairwells (all walls) are non-asbestos, the ceiling tiles in the stairwells are thought to may contain asbestos. Any bulkheads or columns may have asbestos. Therefore, any bubbles found on a wall within a foot of a beam, column or ceiling tile is assumed to contain asbestos.
  • Due to the very low levels of asbestos and intermittent test results, Pinchin and Interprovincial have been asked to do a bag treatment as a modified approach to abating.
  • Pinchin and Interprovincial are in the process of approving a modified abatement.
• B Wowk will keep the committee up to date and share the Pinchin and Interprovincial report.
Other

Meeting Adjourned.
Date of Next Meeting: Oct. 18, 2018