

**Residence Joint Health and Safety Committee Minutes
January 31, 2019**

Attendance: A. Laranjeira (Co-chair), B. Wowk (Co-chair), G Boyce, R. Byrom, R. Dusharm, N MacKay, M. Hamilton (note taker)

Regrets: C. Nelson

Standing Items:

Review Minutes of October 25, 2018

- The minutes of October 25, 2018 were approved.

Committee Membership

- B Wowk stated she sent an email to D Langham on December 13th informing him that there were two vacancies on the committee, one for a Local 229 member and also a USW member. She added that D Langham responded and EH&S will reach out to the respective unions.
- A Laranjeira added that M Sheldrick (Local 229) had requested to join the committee and this was approved at the Local 229 Executive meeting.
- A Laranjeira will email D Langham with this information.
- B Wowk will follow-up regarding a USW member.

Review Accident/Incident Reports – A. Laranjeira

- There were two separate incidents of employees slipping on ice due to poor weather conditions. Both employees completed incident reports and no time was lost from work.
- B Wowk stated that when this happens it should be reported to the Grounds Manager and staff should continue to be proactive when they see ice/snow throughout the day.
- A Laranjeira will follow-up with J Spencer regarding receiving the incident/accident reports and cc B Wowk.

New Business:

Building Inspections – B Wowk

- The committee discussed the inspection schedule and agreed to keep the order of buildings inspected the same as in previous years but staff completing the inspection and the date will be determined at each monthly meeting. It was also

agreed to send the inspection sheets to M Hamilton to have included with the minutes.

- A. Laranjeira and R Dusharm will inspect Chown and McNeill on Feb. 20th.
- N McKay, A. Laranjeira and M Sheldrick (as an observer) will inspect Morris Hall.

Training

- There were no training updates.

Gordon Brockington Update

- B Wowk updated the committee on the Gord Brock abatement project:
- In September they were looking at abating some possible asbestos containing material and had engaged with EH&S and Pinchin Environment. The walls came back non-asbestos but there was potential asbestos in material near a ceiling or a floor. It has now been decided to go out for further testing, eight tests were sent out last week and have come back non-asbestos. Eight additional tests have been completed and those results should be in next week.

Other

- B Wowk stated they are creating an inventory pandemic room in Victoria Hall. The room will contain disinfectant, gloves, masks etc. and will be on a preventative maintenance schedule. She continued that the idea is to have a healthy reserve of disinfectant and to follow the proper policy/procedure on campus should something similar to SARS or H1N1 occur.
- R Dusharm and G Boyce will work together with Facilities on creating a list and pricing for sixteen residence buildings which can be scaled for Community Housing use.
- This item will be brought forward to the next meeting for discussion.
- G Boyce stated that laundry room lights (COR) have been replaced and the health and safety board is now up in John Orr Tower.

Meeting Adjourned.

Date of Next Meeting: February 21, 2019